

Satisfactory Academic Progress/Graduate Level

The Pontifical Catholic University of PR has established the following norms for students at the Graduate, Doctoral, and Law levels to participate in the financial aid programs. Students will be considered for financial aid if they annually meet the following requirements.

Students who do not attain the GPA according to the following tables, by level, will have the following consequences:

No Satisfactory Academic Progress

They will be in suspension of financial aid with the right to appeal that should be presented to the student Dean.

Probation

After the Dean evaluates the student's case and gives them the opportunity to continue studying with financial aid, the student will be classified in *Probation* for one semester or the time stipulated with the Office of Financial Aid

Final Suspension

All student who have not made satisfactory academic progress at the end of their probation period and/or have not had a positive result of their appeal will be suspended from financial aid

SAP Codes - Eligibility Status (Banner System)

Code	Description
G	Met Standards for SAP
APELGR	Appeal Approved
SPGR	Suspended graduate, can appeal
SFGPGR	Final suspension
SUTFG	Exceeds Graduate Study Timeframe
SFTFGR	Final Study Timeframe Suspension

**Satisfactory Academic Progress
(SAP)**

LAW

YEAR OF STUDY	MINIMUM GPA	% ATTEMPTED CREDITS
END FIRST SEMESTER	1.75 or more	50%
AFTER THE FIRST YEAR	2.00 or more	66.67%

MASTER DEGREE

ACUMMULATIVE COMPLETED CREDITS	MINIMUM GPA	% APPROVED ATTEMPTED CREDITS
LESS THAN 12	2.75	50%
12-23	2.85	67%
24-35	2.95	67%
36 OR MORE	3.00	67%

DOCTORATE DEGREE

ACUMMULATIVE COMPLETED CREDITS	MINIMUM GPA	% APPROVED ATTEMPTED CREDITS
LESS THAN 6.5	3.00	50%
7-12.5	3.10	67%
13-18.5	3.20	67%
19-24.5	3.30	67%
25-30.5	3.35	67%
31-36.5	3.40	67%
37-43.5	3.45	67%
44 PLUS	3.50	67%

The academic degree must be completed **on or before** the maximum period of time allowed by the Institution, according to the following table:

Study Level	Maximum Study Period
Law School/ Day	5 years
Law School/ Evening	6 years
Master Chemistry	10 years
Master Divinity	12 years
All other master programs	6 years
Doctorate - Psychology	10 years
Doctorate – Education & Business Administration	8 years

Appeal Process

1. A student who in accordance with established criteria, has not complied with the Satisfactory Academic Progress|SAP rules, may appeal the decision in writing, to the Dean of his/her college.
2. Extraordinary circumstances, such as death of a relative, illness or disability of the student, changes in academic objectives or other special situation determined by his/her Dean, will be taken into consideration.
3. The student will be responsible for submitting in writing the evidence necessary to support his/her appeal.
4. The Dean of the College will evaluate each case and notify the student of the action taken. It will also send a copy of the decision to the Office of Financial Aid.
5. The student who receives a favorable appeal will have a semester or quarter with financial aid. If at the end of this period the student again does not comply with the SAP rules, he/she will not be eligible to continue receiving financial aid.
6. The student who receives a denied appeal will be suspended from financial aid for one semester and if he/she studies will have the right to be evaluated for the next period of studies.
7. If at the end of the period without the right to financial aid the student meets SAP, he/she will be considered again for financial aid.